



ONE CALL NOW
MASS NOTIFICATION SYSTEM
INFORMATION FORM

PCBDD uses a mass notification system to quickly and efficiently notify consumers, parents/guardians and staff regarding program closures, delays, early dismissals and other related program announcements. Please complete the information below so that you may participate in this notification system. *If you do not wish to participate in the One Call Now notification system, fill in the roster name, check the appropriate box at the bottom of the form and sign and date the form. (Please print all information clearly.)*

PLEASE PROVIDE A ROSTER NAME FOR ONE CALL NOW:

In order to be automatically removed from One Call Now notification system, the roster name should be the name of a person receiving services or a PCBDD Staff Member. Otherwise, you will be responsible for taking steps to remove your contact information.

<u>Last Name</u>	<u>First Name</u>

PLEASE SELECT ALL THAT APPLY:

- Closure Notices** (e.g., inclement weather delay)
 Event Cancellations (e.g., bowling rescheduled)
 Informational Notices (e.g., holiday greetings)

PLEASE PROVIDE YOUR CONTACT INFORMATION:

Only provide contact info for roster name listed on this form. You may list up to six (6) phone numbers and five (5) email addresses.

Phone 1**	Phone 2	Phone 3	Phone 4	Phone 5	Phone 6
Cellular? Yes No	Cellular? Yes No	Cellular? Yes No	Cellular? Yes No	Cellular? Yes No	Cellular? Yes No

** Please list the primary number at which you want to receive notifications as **Phone 1**. General informational messages will go to this number. Emergency/priority notifications will go to all numbers listed.

In order to receive text messages from One Call Now you must agree to receive them.

Each cellular phone you list will be sent an opt-in voicemail message. If you wish to receive text messages, you must respond to the opt-in message by texting the word **Alert** to **22300** from each phone on which you want to receive text messages. You will be charged standard text messaging rates for all texts received from One Call Now.

If you do not want to receive text messages on a phone, do not respond to the opt-in message.

<u>Email 1</u>	<u>Email 2</u>	<u>Email 3</u>
<u>Email 4</u>	<u>Email 5</u>	

PLEASE CHECK ONE OF THE FOLLOWING:

- I hereby grant permission to PCBDD to use the information provided for the purpose of notifying me of program announcements as described above. I understand that PCBDD and its communications service provider will not sell, lease, rent or give any personal information about consumers/students, families and employees, their phone numbers, email addresses or messages to any third party and that personal information will not be released unless there is a legal obligation to do so.
- I do not wish to participate in the One Call Now notification system.

Signature

Date