

Portage County Board of Developmental Disabilities

2606 Brady Lake Road
Ravenna, Ohio 44266

August 15, 2018
Regular Meeting
Dennis M. Coble Administration Building

MINUTES

Michelle Sahr; called the regular meeting to order at 5:00pm.

Board Members present by Roll Call:

Kelly Butler, Carol J. Fruscella, John Gargan, Cheri Michael, Timothy Moran, Michelle Sahr ,
William Tarver

A quorum is present.

Administrative Staff Present (absences noted by Superintendent)

G. Brown, Supt., C. Brown, T. Byich, C. Clevenger, M. Condos, D. Cotton, M. Dolensky, A. Hall, K. Hill, L. Leslie, B. Puleo, G. Slapnick, G. Smith, K. Sumwalt, T. Torch, J. Vennetti, G. Winsen

Excused: E. Martinez, K. Smith

Guests present: Mark Frisone, CEO, Family & Community Services, Christina Mathews, Paxton Hemberger, student, Bill Ullman, Independence, Inc., Barbara Moledor, Edie Benner, Carrie Adams, Melissa McDermott, Michael Horning, Education Alternatives, Chris France, Jessica Porter/grandson, Bonnie Lynn Taylor, Wendy Harner, Terry Dunlap, Becky Neal
Staff: C. West, N. Nadasky, S. Pritts, B. Orth, R. France, S. Bontempo, D. Gordon, K. Holbert

Gary Smith, Medicaid Manager, introduced Rachel France, Waiver Specialist, Medicaid Services, effective June 18, 2018, Michelle Dolensky, Director of Adult Services, introduced Colleen Brown, Advocacy and Community Resource Coordinator Community and Provider Relations, effective July 1, 2018, Gina Brown, Superintendent, introduced Christopher Clevenger, Community Outreach Coordinator, Administration. effective July 23, 2018

Public Comment: None

Adopted a motion to approve minutes from Regular Meeting held June 20, 2018 and Special Meeting held July 25, 2018

Motion by T. Moran

Second by W. Tarver

Motion carried by voice vote

Motioned to approve the agenda for August 15, 2018 Regular Meeting as presented at table.

Motion by C. Michael
Second by K. Butler
Motion carried by voice vote

Motion for the Ratification of the June and July 2018 Invoice Payments as authorized by the Superintendent.

Motion by W. Tarver
Second by T. Moran
Motion carried by voice vote

Motioned for the Acceptance of the June 30 and July 31, 2018 Financial Reports.

Motion by J. Gargan
Second by C. Michael
Motion carried by voice vote

No committee meetings held.

Motioned to approve Resolution 18-08-01 for the Acceptance of Gifts, Memorials, Grants, and Donations for the Month of June 2018 in the amount of \$50.00 (no reportable donations received in July)

RESOLUTION 18-08-01

ACCEPTANCE OF GIFTS, MEMORIALS, GRANTS, AND DONATIONS FOR THE MONTH OF JUNE/JULY 2018

WHEREAS, the Portage County Board of Developmental Disabilities has received, gifts, memorials, grants and donations during the month of June/July 2018 as specified below: and

To:	From:	
Happy Day School	David & Denise Arango	50.00
In honor of Raymond Michael		
Total		\$50.00

WHEREAS, Board Policy 1.17 requires that all gifts, memorials and donations valued at more than twenty-five dollars (\$25.00) be reported to the Board at each regular meeting; and

WHEREAS, Policy 1.17 further requires the Board to accept or reject such gifts, memorials, donations, and grants by resolution with a roll call; now; therefore be it

RESOLVED, the Portage County Board of Developmental Disabilities accepts with

appreciation the aforementioned named gifts, memorials, grants and donations

Submitted by: Gina Brown, Superintendent, & Diane Cotton, Director Business Management

The resolution was moved by **Carol J. Fruscella** seconded by **Cheri Michael**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a meeting held on **August 15, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-08-02 for Approval of Attached Preschool (Operated by Educational Service Center Of Northeast Ohio) and School Age Program School Bus Routes and Stops for the 2018-2019 School Year and Authorization to the Superintendent or His /Her Designee to Approve Subsequent Preschool and School Age Program Bus Routes and Stops During the 2018-2019 School Year

RESOLUTION 18-08-02

Approval of ATTACHED PRESCHOOL (OPERATED BY Educational Service Center of Northeast Ohio) and School Age Program school bus ROUTES AND stops for the 2018-2019 SCHOOL year AND AUTHORIZATION to the Superintendent or his /her designee to APPROVE SUBSEQUENT Preschool and School Age Program bus ROUTES and STOPS during the 2018-2019 SCHOOL year

whereas, Ohio Administration Code (OAC) 3301-83-13 requires approval by the Portage County Board of Developmental Disabilities (hereinafter Board) of Preschool (operated by Educational Service Center Of Northeast Ohio) and School Age Program school bus routes and stops at the start of each school year; and

WHEREAS, authority to designate or relocate subsequent preschool (operated by Educational Service Center Of Northeast Ohio) or school-age bus routes and stops may be delegated by the Board to the Superintendent or his/her designee; now therefore be it

resolved, that the Board hereby approves the 2018-2019 school year Preschool (operated by Educational Service Center Of Northeast Ohio) and School Age Program bus routes and stops attached as part of this resolution; and be it further

RESOLVED, that authority to designate or relocate subsequent preschool or school-age bus routes and stops during the 2018-2019 school year is hereby delegated to the Superintendent or his/her designee; and be it further

RESOLVED, that the Superintendent or his/her designee is hereby authorized to take any and all actions to carry out this resolution.

Submitted by: Gina Brown, Superintendent and Thomas Byich, Supervisor Transportation Services

The resolution was moved by **John Gargan** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which are as follows:

Kelly Butler,	abstain	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

Certification

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **August 15, 2018**, and an accurate copy of said resolution may be located in the official minutes of the board.

Beverly Puleo, Assistant to the Superintendent

Motion to approved Resolution 18-08-03 for a Renewal of Contractual Agreement with Family and Community Services, Inc. for Operation and Administration of an Adult Recreation Program for the Period September 1, 2018 through August 31, 2019 in an amount not to exceed One

Hundred Thirty-Four Thousand, Three Hundred Twenty-Nine Dollars (\$134,329.00) no increase from the 2017-2018 contract

RESOLUTION 18-08-03

RENEWAL OF CONTRACTUAL AGREEMENT WITH FAMILY AND COMMUNITY SERVICES, INC. FOR OPERATION AND ADMINISTRATION OF AN ADULT RECREATION PROGRAM FOR THE PERIOD SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2019 IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THIRTY-FOUR THOUSAND, THREE HUNDRED TWENTY-NINE DOLLARS (\$134,329.00)

WHEREAS, the Portage County Board of Developmental Disabilities (hereinafter referred to as the Board) currently has a contractual agreement with Family and Community Services, Inc. (hereinafter F&CS) for operation and administration of an adult recreation program, which provides recreational/leisure activities to individuals age eighteen (18) and above who are eligible for Board services; and

WHEREAS, the current contractual agreement expires on August 31, 2018; and

WHEREAS, F&CS is both desirous and capable of continuing the contractual agreement for the operation and administration of the adult recreation program; and

WHEREAS, the Superintendent herein reports a high level of satisfaction with the operation of the adult recreation program and recommends continuation of the contractual agreement with F&CS for the operation of the adult recreation program, and

WHEREAS, funds are available and were budgeted in the 2018 Appropriations Budget for the renewal of this contractual agreement; now therefore be it

RESOLVED, that the Board herein authorizes and directs the Superintendent to execute a contractual agreement with F&CS for the operation and administration of the adult recreation program for the period September 1, 2018 through August 31, 2019 in an amount not to exceed one hundred thirty-four thousand, three hundred twenty-nine dollars and no cents (\$134,329.00), no increase from the 2017-18 agreement; and be it further

RESOLVED, that the Superintendent or his/her designee is authorized to take any and all actions to carry out this resolution.

Submitted by: Gina Brown, Superintendent and Michelle Dolensky, Director of Community and Provider Relations

The resolution was moved by **Kelly Butler** and seconded by **John Gargan**
It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage County Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **August 15, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

Motion to approve Resolution 18-08-04 for the Reduction of Staff/Abolishment of Position(s)/Change in Table of Organization in Transportation Department

RESOLUTION 18-08-04

REDUCTION OF STAFF/ABOLISHMENT OF POSITION(S)/CHANGE IN TABLE OF ORGANIZATION IN TRANSPORTATION DEPARTMENT

WHEREAS, due to a decrease in enrollment for students needing transportation for the 2018-19 school year, the Transportation Department Table of Organization requires an abolishment of positions effective September 21, 2018, as follows:

1. One (1) Vehicle Operator w/CDL, 184 days
2. Two (2) Vehicle Attendants, 184 days

THEREFORE, BE IT RESOLVED, the Portage County Board of Developmental Disabilities accepts the recommendations of the Superintendent herein in regards to abolishing the above mentioned positions effective September 21, 2018; and be it further

RESOLVED, that the Superintendent be directed to act in accordance with Article 8 of the Collective Bargaining Agreement with the Ohio Association of Public School Employees, Local 044 to carry out this action.

Submitted by: Gina Brown, Superintendent, Thomas Byich, Transportation Supervisor, and Lynn Leslie, Director of Human Resources

The resolution was moved by **Timothy Moran** and seconded by **William Tarver**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	aye

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, for the Portage county Board of Developmental Disabilities, do hereby certify that the aforesaid motion was duly adopted at a regular meeting held on **August 15, 2018**, and an accurate copy of said resolution may be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

None Reviewed for June/July 2018 Management Reports: (Technology Report at table)

Reviewed June and July 2018 Personnel Report

Recap of Personnel Actions for June 2018

- As of June 2018, there were 98 employees including six (6) intermittent positions and seven (7) vacancies.

Positions Added/Abolished:

Abolished:

Behavior Support Liaison, 260/261/262 days, 8 hrs/day (Community & Provider Relations)

Added:

Advocacy and Comm Resource Coord, 260/261/262 days, 8 hrs/day (Comm & Prov Relations)

Job Postings/Vacancies

Account Clerk I, 240 days, 8 hrs/day (Transportation), vacant August 25, 2016, posted August 17-31, 2016, Vacant

Head Cook, 184 days, 8 hrs/day (Children's Services, vacant December 31, 27, posted February 12-16, 2018, Vacant

School-Age Transition Coordinator, 199 days, 8 hrs/day (Children's Services), vacant May 12, 2017, Posted February 28-March 16, 2018, Vacant

Waiver Specialist, 260/261/262 days, 8 hrs/day (Administration), vacant April 1, 2018, Posted April 20-May 4, 2018, Filled June 18, 2018

Director of Community & Provider Relations, 260/261/262 days, 8 hrs/day (Community & Provider Relations), vacant April 18, 2018, Posted April 27, May 4, 2018, filled July 1, 2018
 Nursing Support Manager, 260/261/262 days, 8 hrs/day (Community & Provider Relations), vacant April 18, 2018, Posted April 27, May 4, 2018, Filled June 1, 2018
 Instructor Assistant, 184 days, 6.5 hrs/day (Children's Services), vacant May 31, 2018, Posted May 1- 1, 2018, Filled, effective August 27, 2018
 Community Outreach Coordinator, 260/261/262 days, 8 hrs/day (Administration) , New, Posted May 18-Jun 8, 2018, Vacant
 Service & Support Administrator, 240 days, 7.5 hrs/day (Service and Support Administration), vacant June 8, 2018, Posted, June 8, 2018-June 22, 2018, Vacant
 Advocacy and Comm Resource Coord, 260/261/262 days, 8 hrs/day (Comm & Prov Relations), New, Posted June 21-27, 2018, Filled. Effective date July 1, 2018

Supplemental Positions:

Softball Coach [2] (April-June) vacant September 1, 2017, posted July 14-28, 2017, filled (1)

New Hires:

Emily Martinez Service & Support Administration Supervisor, 242 days, 8 hrs/day (Service & Support Administration), effective June 1, 2018

Promotions/Transfers:

Rachel France Acct Clk I, 240 days, 8 hrs/day (Serv & Supp Admin) to Waiver Spec, 260-262 days, 8 hrs/day (Administration), effective June 18, 2018
 Kelly Glaze Substitute Licensed Practical Nurse (Adult Services) to Substitute Licensed Practical Nurse (Children's Services), effective June 20, 2018
 Karen Hill Prog Nurse, 240 days, 7 hrs/day (Adult Svcs) to Nursing Supp Mgr, 260-262 days, 8 hrs/day (Comm & Prov Rel), effective June 6/1/18
 Lauren Myers Acct Clk II, 240 days, 8 hrs/day (Adult Svcs) to Acct Clk II, 240 days, 8 hrs/day (Transportation), effective June 1, 2018
 Tracy Smolic Substitute Registered Nurse (Adult Services) to Substitute Registered Nurse (Children's Services), effective June 20, 2018
 Kayla Tirpak Reg Serv Asst, 240 days, 6.5 hrs/day (Adult Services) to Acct Clk II, 240 days, 8 hrs/day (Serv & Supp Admin), effective June 1, 2018

Reclassifications:**Additional Assignments:****Supplemental Agreements:**

Sandra Osdyke Softball Coach, effective June 27, 2018

Separations:

Colleen Brown (Laid off) Activities Supervisor, 242 days, 8 hrs/day (Adult Services), effective June 30, 2018
 Sarah Curry Service & Support Administrator, 240 days, 7.5 hrs/day (Service and Support Administration), effective June 8, 2018
 Michelle Dolensky (Laid off) Director of Adult Services, 260/261/262 days, 8 hrs/day (Adult Services), effective June 30, 2018

Jaime Nichols (Laid off)	Community Employment Manager, 260/261/262 days, 8 hrs/day (Adult Services), effective June 30, 2018
John Snyder (Laid off)	Habilitation Manager, 260/261/262 days, 8 hrs/day (Adult Services), effective June 30, 2018

Retirements:**Recap of Personnel Actions for July 2018**

- As of July 2018, there were 101 employees including six (6) intermittent positions and three (3) vacancies.

Positions Added/Abolished:**Abolished:**

Head Cook, 184 days, 8 hrs/day (Children's Services)
Assistant Cook, 184 days, 6.5 hrs/day (Children's Services)

Added:

Part-time Assistant Cook, 184 days, 3 hrs/day (Children's Services)

Job Postings/Vacancies

Account Clerk I, 240 days, 8 hrs/day (Transportation), vacant August 25, 2016, posted August 17-31, 2016, Vacant
School-Age Transition Coordinator, 199 days, 8 hrs/day (Children's Services), vacant May 12, 2017, Posted February 28-March 16, 2018, Vacant
Director of Community & Provider Relations, 260/261/262 days, 8 hrs/day (Community & Provider Relations), vacant April 18, 2018, Posted April 27, May 4, 2018, filled July 1, 2018
Instructor Assistant, 184 days, 6.5 hrs/day (Children's Services), vacant May 31, 2018, Posted May 1- 1, 2018, Filled, effective August 27, 2018
Community Outreach Coordinator, 260/261/262 days, 8 hrs/day (Administration) , New, Posted May 18-Jun 8, 2018, filled, effective July 23, 2018
Service & Support Administrator, 240 days, 7.5 hrs/day (Service and Support Administration), vacant June 8, 2018, Posted, June 8, 2018-June 22, 2018, filled, effective August 20, 2018
Advocacy and Comm Resource Coord, 260/261/262 days, 8 hrs/day (Comm & Prov Relations), New, Posted June 21-27, 2018, Filled. Effective date July 1, 2018

Supplemental Positions:

Softball Coach [2] (April-June) vacant September 1, 2017, posted July 14-28, 2017, filled (1), effective June 27, 2018
Recreation Program Coordinator, vacant September 1, 2018, posted July 27-August 3, 2018, Vacant

New Hires:

Christopher Clevenger	Community Outreach Coordinator, 260/261/262 days, 8 hrs/day (Administration), effective July 23, 2018
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Promotions/Transfers:

Colleen Brown Activities Supv, 242 days, 8 hrs/day (Adult Svcs) to Adv & Comm Res Coord, 260-262 days (Comm & Prov Rel), effective July 1, 2018

Michelle Dolensky Dir of Adult Svcs, 260-262 days, 8 hrs/day (Adult Svcs) to Dir of Comm & Prov Rel, 260-262 days (Comm & Prov Rel), effective July 1, 2018

Reclassifications:**Additional Assignments:****Supplemental Agreements:****Separations:****Retirements:**

Reviewed June 2018 Enrollment Report with enrollment of 962 beneficiaries for the month of June representing an increase of seventy ((70) and a decrease of fifty-seven (57)) beneficiaries from May 2018.

Reviewed July 2018 Enrollment Report with enrollment of 963 beneficiaries for the month of July representing an increase of twenty-seven (27)) and a decrease of twenty-six (26)) beneficiaries from June 2018.

The Superintendent reported on the following:

- At the May 2018 board meeting a resolution was passed to reinstate one of the abolished Acct 2 positions due to multiple staff taking time off over the summer and to evaluate the need for the position and report to the board at the August board meeting. It has been decided to keep this position, move 1 current Account 1 positions to Account 2 and cross train everyone for better flexibility to meet future clerical needs
- John Garrity, PhD, has been selected as the Mental Health & Recovery Board of Portage County's next executive director. He will assume the role in October as the current executive director, Joel Mowrey, PhD, is set to retire at the end of the year.
 - Garrity has more than eighteen years of experience in community mental health and addiction services in both urban and rural counties. Currently he is the Chief Quality Officer at the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County. Prior to that he worked for the Nord Center in Lorain County and Firelands Counseling and Recovery Services.
 - He received his PhD from Case Western Reserve University in Medical Anthropology with a specialization in Culture and Psychiatry focusing on mental illness and addiction disorders across cultural and ethnic groups. He also completed a postdoctoral fellowship in Behavioral Science at the University of Kentucky College of Medicine with a focus on behavioral health, rural health, and treatment evaluation.
- The Boards of Directors of Hattie Larlham announce the appointment of Stephen Colecchi as Hattie Larlham's CEO effective August 1, 2018.
 - Colecchi has been serving as Hattie Larlham's interim CEO since August 1, 2017. In June 2017, the organization announced a reorganization plan that included seeking proposals from other entities interested in a possible partnership with Hattie Larlham.
 - Colecchi is currently a member of the Board of Directors of the Portage Development Board and served as a member of the Kent State University Board of Trustees from 2008 to 2017. He is a life-long resident of Portage County.

- Michelle Sahr and I will be speaking at the Kent Rotary on 9/4 to give an overview of the supports that we offer
- 8/2 and 8/7 we 22 Taiwanese exchange students from the National Taichung University of Education through Kent State University. They toured HDS and St Rt 88.
- 8/6-Chris and I travelled to Geauga County Board to discuss budgetary issues with State Rep Sarah LaTourette. We discussed some of the challenges county boards are facing such as waiver match, financial sustainability and the direct service provider crisis.
- We were selected along with 22 other Counties to be in group 1 of DODD's evaluation of our security and privacy safeguards. Gary and Pat are the contacts and the requested information is due to them by 8/20. They are evaluating that we are meeting necessary security and privacy standards.
- 8/21-26 Randolph Fair. Volunteers needed for booth.
- 9/15 Balloon Affair. Volunteers needed for booth. We will be in the parade, call Chris if you would like to participate.
- In the Community Provider Relations Department:
 - Enrolled Special Olympics to participate in Acme Community Cashback
 - Scheduling of Special Olympic vs. Portage DD staff Softball game (tentative date Sept. 13th)
 - Meetings with 2 agency providers (3rd scheduled on Friday) to gather information for future collaboration/support
 - Attending Back to Basics training by OPRA and DODD addressing provider compliance and training
 - Presented on services for adults and funding options to a group of 22 Taiwanese exchange students from the National Taichung University of Education through Kent State University
 - Coordination of Recreational Bowling program scheduled to start September 5th
 - In process of scheduling first county-wide Advocacy meeting to be held in September
 - Communicating with potential participants to attend Project STIR and the Synergy Conference
 - Attended People First/Arc of Ohio Summer Conference
 - Completed med cert 1 training class

The President announced Next Regular Board Meeting:

Wednesday, September 19, 2018 Regular Board Meeting, 5:00pm, at the Dennis M. Coble Administration Building

At 5:37pm, the Board entered Executive Session in the Board Room with action to be taken following Executive Session.

Motion by J. Gargan

Second by C. Fruscella

For the following identified reason:

- (x) To consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; indicate reason: Employment of a Public Employee and Compensation of Public

Employee

- () To consider the purchase of public property or the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;
- () Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or intimate court action;
- (x) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- () Matters required to be kept confidential by federal law or rules or state statutes.
- () Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public boy of public office.

The aforesaid motion having been put to a roll call vote, the results of which were as follows:

NOT VOTING	PRESENT		BOARD MEMBERS
	<i>YES</i>	<i>NO</i>	
()	(x)	()	KELLY BUTLER
()	(x)	()	CAROL J. FRUSCELLA
()	(x)	()	JOHN GARGAN JR
()	(x)	()	CHERI MICHAEL
()	(x)	()	TIMOTHY MORAN
()	(x)	()	MICHELLE SAHR
()	(x)	()	WILLIAM TARVER

Motion to adjourn executive session at 6:43pm.

Motion by T. Moran

Second by C. Fruscella

Motion carried by roll call vote as follows: Kelly Butler, excused, Carol J. Fruscella, aye, John Gargan, Jr., aye, Timothy Moran, aye, Cheri Michael, aye, Michelle Sahr, aye, William Tarver, aye.

Motion to return to open session 6:43pm (community members/staff needed to re-assemble)

Motion by C. Fruscella

Second by T. Moran

Motion carried.

Action taken from Executive Session as follows:

Motion to approved Resolution 18-08-05 Approval to Enter into a Contract with LLA Therapy to Provide Physical Therapy and Occupational Therapy Services for the Children’s Services

Program for the Term of August 16, 2018 through August 15, 2019

RESOLUTION 18-08-05

APPROVAL TO ENTER INTO A CONTRACT WITH LLA THERAPY TO PROVIDE PHYSICAL THERAPY AND OCCUPATIONAL THERAPY SERVICES FOR THE CHILDREN’S SERVICES PROGRAM FOR THE TERM OF AUGUST 16, 2018 THROUGH AUGUST 15, 2019

WHEREAS, The Portage County Board of Developmental Disabilities (hereinafter “Board”) advertised for requests for proposals for the provision of children’s early intervention (EI) and school age (SA) physical therapy and occupational therapy services to be provided to Board eligible individuals; and

WHEREAS, seven (7) proposals were received as listed below:

Company	School Age Physical Therapist Hourly Rate	School Age Physical Therapist Assistant Hourly Rate	EI Physical Therapist Hourly Rate	School Age Occupational Therapist Hourly Rate	School Age Certified Occupational Therapy Assistant Hourly Rate	EI Occupational Therapist Hourly Rate
Advanced Rehabilitation & Health Specialists	\$170.00	\$106.75	\$170.00	\$170.00	\$106.75	\$170.00
The Blick Center	\$80.00	\$55.00	\$83.00	\$67.00	\$52.00	\$70.00
Kids Choice Pediatric	\$65.00	\$62.00	\$70.00	\$65.00	\$62.00	\$70.00
LLA Therapy	\$85.00	\$65.00	\$110.00	\$85.00	\$65.00	\$110.00
Mahoning County Educational Service Center	\$69.63	\$69.63	\$69.63	\$63.86	\$63.86	\$63.86
Sendero Therapies	\$117.00	\$102.00	\$156.00	\$102.00	\$87.00	\$136.00
Success 4 Kidz	\$120.00	\$100.00	\$120.00	\$120.00	\$100.00	\$120.00

WHEREAS, It is the desire of the Board to enter into a one (1) year contract with LLA Therapy (hereinafter “Vendor”) for the period August 16, 2018 through August 15, 2019 to provide children’s physical therapy and occupational therapy services to those Board eligible individuals served through the early intervention and school-age program, and be it

RESOLVED, that the Board authorizes entry into a contract with the Vendor for the term of August 16, 2018 through August 15, 2019 in the amount not to exceed two hundred ten thousand dollars and no cents (\$210,000.00); and be it further

RESOLVED, that the Superintendent or his/her designee is further authorized to take any and

all action to carry out this resolution.

Submitted by: Gina Brown, Superintendent; Alicia Hall, Director of Education and Child Development; and Diane Cotton, Director of Business Management,

The resolution was moved by **William Tarver** and seconded by **Timothy Moran**

It is found and determined that all formal actions of the Portage County Board of Developmental Disabilities concerning and relative to the adoption of this resolution were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

The aforesaid resolution having been put to a roll call vote, the result of which is as follows:

Kelly Butler,	aye	Carol J. Fruscella,	aye
John Gargan,	aye	Cheri Michael,	aye
Timothy Moran,	aye	William Tarver,	aye
		Michelle Sahr,	abstain

CERTIFICATION

I, Beverly Puleo, Assistant to the Superintendent, Portage County Board of Developmental Disabilities do hereby certify that the aforesaid motion was duly adopted at a regular meeting held **August 15, 2018**, and an accurate copy of said resolution will be located in the official minutes of the Board.



Beverly Puleo, Assistant to the Superintendent

The President asked if any other business needed to come before the Board. There being none, he called for a motion for adjournment at 6:47pm

Motion by C. Fruscella
Second by W. Tarver
Motion carried by voice vote.

INFORMATION

- Tuesday-Sunday, August 21-26, 2018** Portage County Randolph Fair, ‘See You in Fairadise’
—**Volunteers needed for Booth**
Visit our booth in the Merchant’s Building and Children’s Services booth in the Foster Building
- Monday, August 27, 2018** Children’s Services Staff In-Service and Set-Up Day
- Tuesday, August 28, 2018** Children’s Services Staff In-Service and Set-Up Day
- Tuesday, August 28, 2018** Open House for School-Age Students, 1:00-2:30pm
- Wednesday, August 29 2018** First Day for School-Age Students
- Monday, September 3, 2018** Labor Day—Agency Closed

Monday, September 10, 2018 Parent Council Meeting, 6:30pm, Reed Memorial Library (*note new location*)

Saturday, September 15, 2018 Ravenna Balloon A-fair, Main Street Ravenna, 8:00am-5:30pm
—Volunteers needed for Booth

Special Olympics

To be Announced

Respectfully Submitted,



Beverly Puleo, Assistant to the Superintendent



Michelle Sahr, President



John Gargan, Secretary